

Connect to your Internet provider via Internet Explorer or your Internet shortcut. Enter the web address: **chirp.isdh.state.in.us** (NOTE: Do not enter www prior to the address).

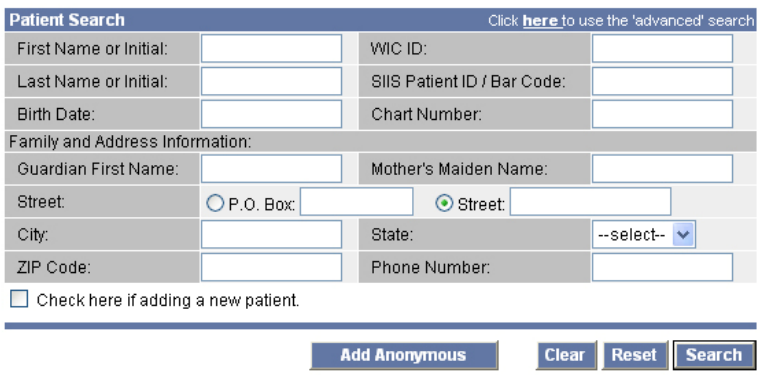
Click **Login** on the menu, enter your username and your password then click the **Login Button**. (A confirmation message that you have successfully logged in will appear.)

Searching for a Patient:

On the left column click **Patient**, this will expand the patient menu. Now click on **Search**.

Simple Search (Figure 1)

- Enter child's first name, last name, and Date of Birth.
- Click on Search



Patient Search Click [here](#) to use the 'advanced' search

First Name or Initial: WIC ID:

Last Name or Initial: SIIS Patient ID / Bar Code:

Birth Date: Chart Number:

Family and Address Information:

Guardian First Name: Mother's Maiden Name:

Street: P.O. Box: Street:

City: State: --select--

ZIP Code: Phone Number:

☐ Check here if adding a new patient.

[Add Anonymous](#) [Clear](#) [Reset](#) [Search](#)

Note: When searching by First and/or Last Name, you may use % or _ as wildcard characters.

Figure 1

Advanced Search Options (Figure 2)

Click on the advanced search link



WIC ID:

SIIS Patient ID / Bar Code:

Chart Number:

Search Option #1

- Enter the child's first initial (in the First Name field) and the date of birth
- Under **"Quick Searches"**, click on **First Initial and Date of Birth**
- Click on the blue button labeled **Run Search**

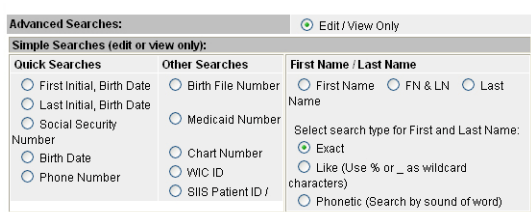
(Note: the box marked "exact" will be checked)

Search Option #2

- Type in the date of birth only
- Under **"Quick Searches"**, click on **Date of Birth**
- Click the blue button labeled **Run Search**

Search Option #3

- Type in patient's first, middle (if known) and last name
- Under **"Simple Searches"** click on **FN & LN**
- Go to **"Search Types"** for First and Last Name and click on **Phonetic**
- Click the blue button labeled **Run Search**



Advanced Search Features

Advanced Searches: ☒ Edit / View Only

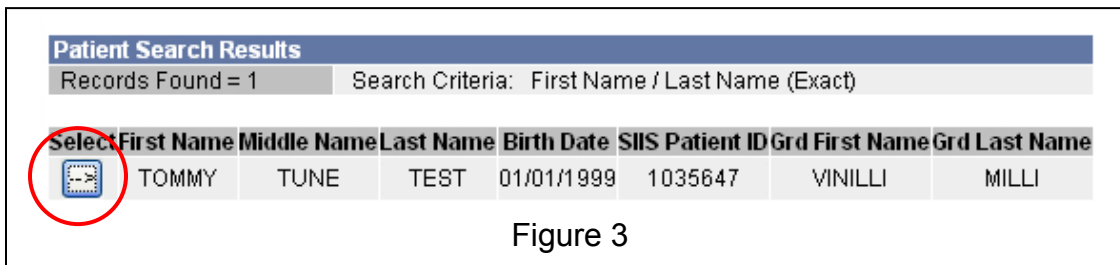
Simple Searches (edit or view only):

Quick Searches	Other Searches	First Name / Last Name
<input type="radio"/> First Initial, Birth Date	<input type="radio"/> Birth File Number	<input type="radio"/> First Name <input type="radio"/> FN & LN <input type="radio"/> Last Name
<input type="radio"/> Last Initial, Birth Date	<input type="radio"/> Medicaid Number	
<input type="radio"/> Social Security Number	<input type="radio"/> Chart Number	Select search type for First and Last Name:
<input type="radio"/> Birth Date	<input type="radio"/> WIC ID	<input checked="" type="radio"/> Exact
<input type="radio"/> Phone Number	<input type="radio"/> SIIS Patient ID /	<input type="radio"/> Like (Use % or _ as wildcard characters)
		<input type="radio"/> Phonetic (Search by sound of word)

Figure 2

Retrieving an Immunization Record (Figure 3)

If the child is found in search, his/her name will appear at the bottom of the screen. Click on the arrow next to the name.




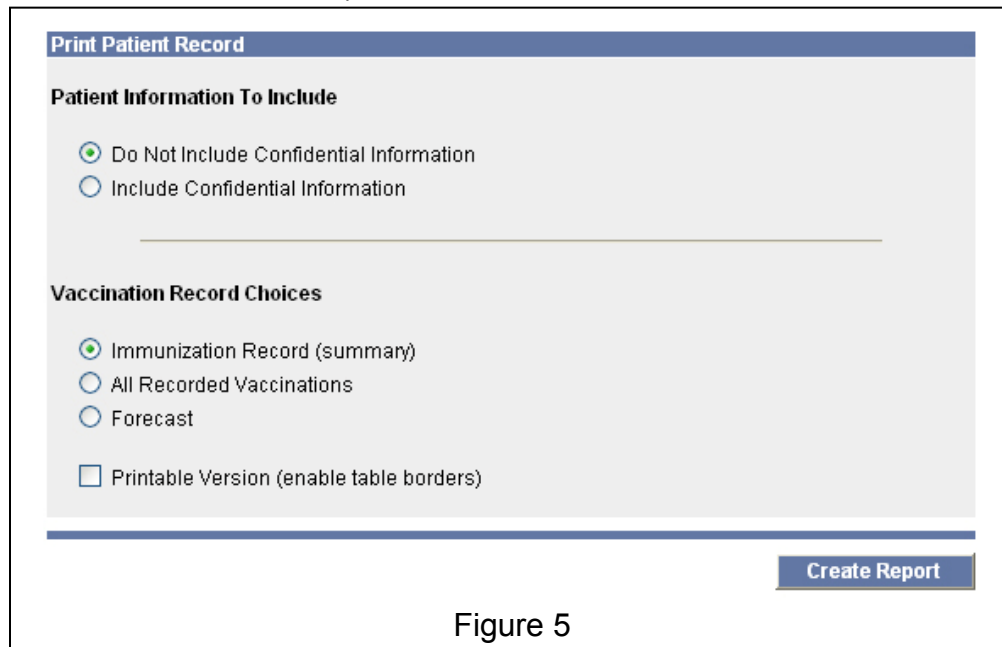
Select	First Name	Middle Name	Last Name	Birth Date	SIIS Patient ID	Grd First Name	Grd Last Name
	TOMMY	TUNE	TEST	01/01/1999	1035647	VINILLI	MILLI

Figure 3

This will produce the child's demographic record. Verify this is the correct child. Then go to the left column click **Vaccinations**, this will expand the menu. Now click **View**. This will produce the complete immunization history (as entered into CHIRP). You can also click on **Summary**, this will produce the complete immunization history grouped by Vaccine Family. (see Figure 4)

Printing an Immunization Record

In the left column, click **Reports** to expand the menu, click on **Patient Record**. Then click on **Create Report** (Figure 5). Click on **Forecast** and then **Create Report** to give parents information about when the next shots are due. (Remember, this information is based on what is in CHIRP).



Print Patient Record

Patient Information To Include

☒ Do Not Include Confidential Information
☐ Include Confidential Information

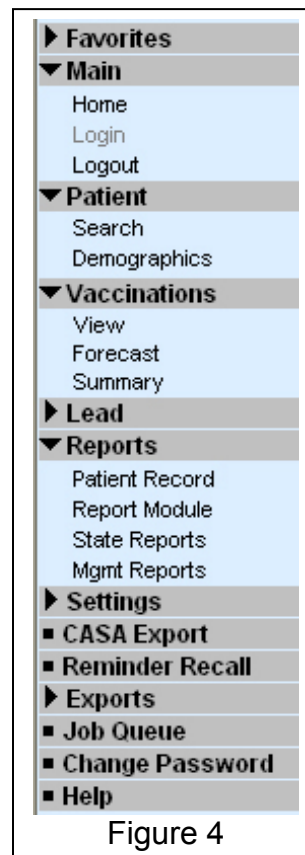
Vaccination Record Choices

☒ Immunization Record (summary)
☐ All Recorded Vaccinations
☐ Forecast

☐ Printable Version (enable table borders)

Create Report

Figure 5



- Favorites
- ▼ Main
 - Home
 - Login
 - Logout
- ▼ Patient
 - Search
 - Demographics
- ▼ Vaccinations
 - View
 - Forecast
 - Summary
- Lead
- ▼ Reports
 - Patient Record
 - Report Module
 - State Reports
 - Mgmt Reports
- Settings
 - CASA Export
 - Reminder Recall
- Exports
 - Job Queue
 - Change Password
- Help

Figure 4